



Board of Fire Commissioners

Regular Meeting Minutes September 1, 2020

Northwest Regional Training Center
11606 NE 66th Street, Suite 103
Vancouver, WA 98662

Call Meeting to Order

Chair Lyons called the virtual Zoom meeting to order at 5:32 p.m. Commissioners Gibson and Rhine were present. Also present at the meeting were Jennifer Bethke, Tarek Dahini, and Chief Molina. Public invited to the meeting at <https://us02web.zoom.us/j/89369546542?pwd=dG82YzB6dktqc2ltYjQ5QThZZzBQQT09> Meeting ID 893 6954 5442.

Approval of Minutes

Commissioner Rhine moved to approve the minutes of the August 18, 2020 regular meeting. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

Chief's Report

A. Service Equity Study – Chief Molina reported that research commissioned by the Vancouver Fire Department and supported by AMR, found that racial minorities, women, the underprivileged and elderly population receive a lower quality of treatment for emergency medical services when compared with white male patients. The study only covered calls related cardiac events and pain management. This has triggered an internal review of policies and procedures, with the intent to make the necessary changes to ensure emergency medical treatment is equitable across the board.

Citizen's Communication

None

Consent Agenda

Commissioner Rhine moved to approve items A through C on the consent agenda. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

The consent agenda included the following items:

A. Commissioners & NWRTC Funds	\$	2,928.11
B. Payroll Transmittal – August 1 to 15, 2020	\$	25,881.21



C. Sales Refunds – August 2020

\$ 4,054.34

Communications

None

Secretary’s Report

- A. Commissioners’ Fund Financials – July 2020 – Provided to the Board for informational purposes. Deputy Administrator Dahini reported that fund 6209, invested assets lost approximately \$78K in value in July. As this was unusually high, District Administrator Bethke asked Deputy Administrator Dahini to investigate the cause of this loss.
- B. Training Center Fund Financials – July 2020 – Provided to the Board for informational purposes.

Old Business

- A. Vacation Accrual Maximum – Administrator Bethke informed the Board that the change in vacation accruals as outlined in the previous board meeting was implemented beginning pay period August 16th – August 31st, 2020. The Board approved on the implementation date.

New Business

None

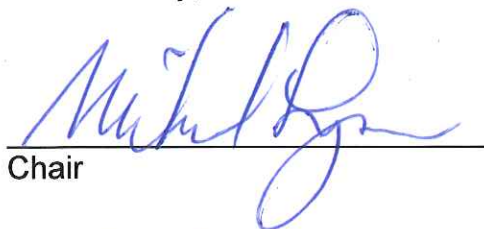
Board Communications

Executive Session – Commissioner Rhine requested an executive session be held at the regular meeting on September 15th, 2020 stating he would like to discuss personnel matters.

Adjournment

Commissioner Lyons adjourned at 6:24 p.m.

Sincerely,



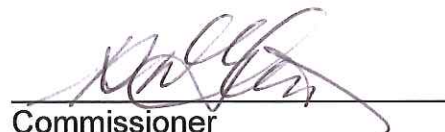
 Chair



 Commissioner



 Secretary to the Board



 Commissioner