



Board of Fire Commissioners

Regular Meeting Minutes August 18, 2020

Northwest Regional Training Center
11606 NE 66th Street, Suite 103
Vancouver, WA 98662

Call Meeting to Order

Chair Lyons called the virtual Zoom meeting to order at 5:31 p.m. Commissioners Gibson and Rhine were present. Also present at the meeting were Jennifer Bethke, Tareak Dahini, and Chief Molina. Public invited to the meeting at <https://us02web.zoom.us/j/88311331985?pwd=cWJiRjZKRkZKUFJQODF1TzVyaUIYQT09> Meeting ID 833 1133 1985.

Approval of Minutes

Commissioner Rhine moved to approve the minutes of the August 4, 2020 regular meeting. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

Chief's Report

- A. Station 11 Update – Chief Molina reported that there were no significant updates since the last board meeting with the information Chief Kollermeier provided to the Board.
- B. VFD & CCFD5 Co-Branding – Chief Molina asked the board to give him District 5's co-branding logo or wording by the end of the month. The idea will be that as the apparatus are rotated in for service the co-brand will be added at that time.
- C. VFD Budget Cuts – Chief Molina indicated that 2021-2022 budgeting is currently under way and VFD has been asked to cut 1.7 million from 2021 budget year. This could change as Chief Molina is somewhat optimistic since the City has collected revenues above COVID-19 projections.



D. New Fire Chief – Chief Molina indicated that Vancouver’s City Manager has two candidates that he is currently interviewing for VFD Fire Chief. The new Fire Chief will be fully responsible for VFD once hired and Chief Molina will move into an advisory role for potentially six to eight weeks.

Citizen’s Communication

None

Consent Agenda

Commissioner Rhine moved to approve items A through D on the consent agenda. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

The consent agenda included the following items:

A. Commissioners & NWRTC Funds	\$	2,804.25
B. Commissioners & NWRTC Funds	\$	2,531.81
C. Commissioners & NWRTC Funds	\$	19,672.05
D. Payroll Transmittal – July 16 to 31, 2020	\$	26,768.96

Communications

None

Secretary’s Report

None

Old Business

None

New Business

- A. Vacation Accrual Maximum – Administrator Bethke proposed to the Board, to allow full time employees that accrue vacation under the current model in the Employment Policy handbook, to move to the next tier of accrual vacation maximum, due to COVID-19 and the travel restrictions around the country and internationally. The Board agreed to this temporary change and at a future Board meeting will put a hard date in place as to when this change will terminate. At that point, employees will have nine months to spend their accrued vacation down to their actual accrual tiers or lose the time.



- B. Administrator Bethke's probationary period – The Board unanimously agreed that Administrator Bethke successfully passed her 12-month probationary period.
- C. Legislative RCW update – Commissioner Rhine informed the Board that a simple RCW language change draft is in process and that he and Administrator Bethke will be working on a timeline to meet with local legislators in the coming months. This is in hopes that if the change takes place, it will resolve the issue of the SAO's opinion regarding unallowable classes.


Board Communications

None


Adjournment

Commissioner Lyons adjourned at 6:12 p.m.

Sincerely,




Chair



Commissioner



Secretary to the Board



Commissioner