



# Board of Fire Commissioners

## Special Meeting Minutes July 10, 2020

Northwest Regional Training Center  
11606 NE 66th Street, Suite 103  
Vancouver, WA 98662

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### Call Meeting to Order

Chair Lyons called the virtual Zoom meeting to order at 5:30 p.m. Commissioners Gibson and Rhine were present. Also present at the meeting were Jennifer Bethke and Tareak Dahini. Public invited to the meeting at <https://us02web.zoom.us/j/84324833233> Meeting ID 84324833233.

### Approval of Minutes

Commissioner Rhine moved to approve the minutes of the June 18<sup>th</sup>, 2020 Special meeting. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

### Chief's Report

- A. Letter of Agreement – District Administrator Bethke informed the Board that she and the Vancouver City Manager, signed a Letter of Agreement regarding District 5 funding VFD's recruits through 2020, in addition to adjustments to District 5's contractual obligation. Document provided to the Board for informational purposes.
- B. Station 11 Update – District Administrator Bethke informed the Board that District 5 and Vancouver City Manager signed a second amendment to the Station 11 construction project. The new construction schedule was sent to Administrator Bethke via email. Documents provided to the Board for informational purposes.

### Citizen's Communication

None

### Consent Agenda

Commissioner Gibson moved to approve items A through F on the consent agenda. Commissioner Rhine seconded the motion. All were in favor. The motion passed.

The consent agenda included the following items:



A. Commissioners & NWRTC Funds	\$	7,173.66
B. Commissioners & NWRTC Funds	\$	9,683.33
C. Commissioners & NWRTC Funds – EFT Credit	\$	199.15
D. Commissioners & NWRTC Funds	\$	36,785.83
E. Payroll Transmittal – June 1 to 15, 2020	\$	19,192.14
F. Sales Refunds – June 2020	\$	20,242.60

**Communications**

None

**Secretary’s Report**

- A. Clark County Phase 3 – Administrator Bethke informed the Board that transitioning to Phase 3 is on hold. No in-person meetings through the balance of July.
- B. Commissioners’ Fund Financials – May 2020 – Provided to the Board for informational purposes
- C. Training Center Fund Financials – May 2020 – Provided to the Board for informational purposes.
  - a. Included COVID-19 impact projection. March 2020 through December 2020
  - b. Included June preliminary financials
- D. Classes Taught – June 2020 – Provided to the Board for informational purposes.

**Old Business**

None

**New Business**

None

**Board Communications**

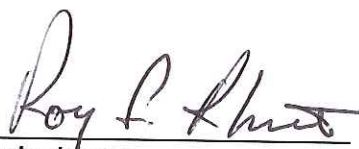
None

**Adjournment**

Commissioner Lyons adjourned at 6:00 p.m.

Sincerely,

  
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 Chair

  
 \_\_\_\_\_  
 Commissioner

  
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 Secretary to the Board

  
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 Commissioner