



## **Board of Fire Commissioners Clark County Fire District 5**

**Special Meeting Minutes  
June 18, 2020**

**Northwest Regional Training Center  
11606 NE 66th Street, Suite 103  
Vancouver, WA 98662**

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### **Call Meeting to Order**

Chair Lyons called the virtual Zoom meeting to order at 5:38 p.m. Commissioners Gibson and Rhine were present. Also present at the meeting were Jennifer Bethke, Tareak Dahini and Chief Koellermeier by phone. Public invited to the meeting at <https://us02web.zoom.us/j/84324833233> Meeting ID 84324833233.

### **Approval of Minutes**

Commissioner Gibson moved to approve the minutes of the May 5<sup>th</sup>, 2020 regular meeting. With a minor revision, Commissioner Rhine seconded the motion with the expectation that the Chiefs report reflect no changes to Section 6-9 of the Letter of Agreement for Station 11. Also Secretary's report section D needs to reflect the proposed pay reduction for District Administrator Bethke and Deputy Administrator Dahini was voluntary. All were in favor. The motion passed.

### **Chief's Report**

- A. Station 11 update- Chief Koellermeier reported to the Board that a new engine went into service at Station 1. Station Captains have reported that the engine model is excellent. Station 11's engine will be the same model when it goes into service. Chief reported that COVID-19 budget cuts will not affect the fleet this year. He also reported that Station 5 is preparing for the administration staff to return.

### **Citizen's Communication**

None.

### **Consent Agenda**

Commissioner Rhine moved to approve items A through P on the consent agenda. Commissioner Gibson seconded the motion. All were in favor. The motion passed.



The consent agenda included the following items:

A. Commissioners & NWRTC Funds	\$	6,627.57
B. Commissioners & NWRTC Funds	\$	13,041.11
C. Commissioners & NWRTC Funds	\$	4,924.03
D. Commissioners & NWRTC Funds	\$	11,329.89
E. Commissioners & NWRTC Funds	\$	5,343.49
F. Commissioners & NWRTC Funds	\$	16,789.48
G. Commissioners & NWRTC Funds	\$	2,151.67
H. Commissioners & NWRTC Funds	\$	3,112.79
I. Commissioners & NWRTC Funds	\$	26,834.42
J. Transfer from 6209 to VFD 151 -1st payment per contract	\$	5,078,187.50
K. Transfer from 6256 to VFD 151 - Fire Academy	\$	605,316.00
L. Transfer from 6209 to 6256	\$	2,021,239.00
M. Payroll Transmittal – April 16 to 30, 2020	\$	22,431.56
N. Payroll Transmittal – May 1 to 15, 2020	\$	21,182.73
O. Payroll Transmittal – May 16 to 31, 2020	\$	22,430.40
P. Sales Refunds – April & May 2020	\$	530.00

**Communications**

District Administrator Bethke informed the Board that Deputy Administrator Dahini passed his new hire probation period.

**Secretary’s Report**

- A. Commissioners’ Fund Financials – April 2020 – Provided to the Board for informational purposes
- B. Training Center Fund Financials – April 2020 – Provided to the Board for informational purposes.
- C. Classes Taught – May 2020 – Provided to the Board for informational purposes.
- D. COVID-19 Safety Protocols – District Administrator Bethke informed the Board that building safety procedures and protocols, specific to COVID-19, are in place and exceed state requirements.
- E. Online EMT Program Launch – District Administrator Bethke informed the Board that the new online EMT program was ready to launch June 22, 2020 with 71 students enrolled. Commissioner Rhine expressed gratitude to the Staff for getting the program up and running in such a short period of time considering the challenging business environment caused by COVID-19.

**Old Business**

None



**New Business**

Impermissible Classes - Per State Auditor's Office – Discussion will be moved to the next in person Board meeting

**Board Communications**

None

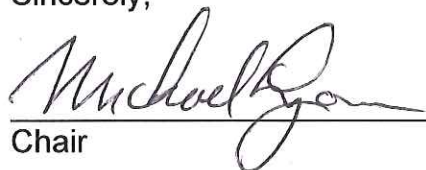
**Executive Session**


None

**Adjournment**

Commissioner Lyons adjourned at 6:28 p.m.

Sincerely,

  
Chair

  
Commissioner

  
Secretary to the Board

  
Commissioner